

Homelessness Advisory Board Agenda
Wednesday, April 10, 2024 @ 1:00 – 3:00 p.m.

LOCATION: Oregon Coast Community College
Community Room #140, Central County Campus, Newport or
by Zoom <https://zoom.us/j/96877182454?pwd=cHZNZDZLYzZwcDVaTGNNMeUdkYkNkUT09>
Meeting ID: 968 7718 2454
Passcode: 618911

1. Welcome – Claire Hall
2. Roll Call – Kyla Sellers
3. **Action Item:** Review Minutes from March 13, 2024 (pg. 2) – Claire Hall
4. **Action Item:** Election of Leadership – Claire Hall
Per the bylaws, the Board needs to establish its leadership for the remainder of the calendar year. Claire Hall and Rod Cross would like to be co-chairs for the remainder of 2024. At the time of posting, no other representatives had expressed interest in a leadership position.
5. General Housekeeping – Karen Rockwell
 - a. Administrative Correction on February 14, 2024 Minutes
 - b. Public Meeting Law Annual Orientation
 - i. Public Meeting Law Summary Handout from Business Oregon (pg. 4)
 - ii. Chapter Nine from League of Oregon Cities (attachment)
 - c. Discussion re: Time, Place & Manner of Public Comment in 2024 (pg. 6)
6. Lincoln County Winter Shelter Panel – facilitated by Karen Rockwell
 - a. Joshua Blomquist, COO of Helping Hands, Hope Center (pg. 7)
 - b. Chantelle Estess, Community Shelter & Resource Center Manager and
 - c. Jayne Romero, Director, Lincoln County Department of Health and Human Services (pg. 9)
 - d. Representatives from Don’s Place at Yachats Presbyterian Church (pg. 20)
7. Administrative Office Report – Karen Rockwell
 - a. Tri-County Continuum – Pegge McGuire, Community Services Consortium
 - b. Rural HB4123 Summit – Monday, April 15 in Salem
 - c. LOC Spring Conference - Friday April 26 in Klamath Falls
 - d. LCHAB’s 1st Quarter Priority Workstream (pg. 21)
8. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross
Time permitting, the general public/interested parties can make comments at the conclusion of the monthly Advisory Board business meetings. In addition, written comments can be submitted at any time either via the website www.lchab.org or by email to ksellers@housinglincolncountyor.gov. Comments that are relevant to the work of the group will be shared with all voting members.
9. New Business from the Board – Rod Cross
10. Adjourn – Claire Hall

Homeless Advisory Board Minutes
Wednesday, March 13, 2024

Oregon Coast Community College
Community Room #140, Central County Campus, Newport, OR, 97365
And by Zoom

The meeting was called to order at 1:07 PM by Chair Claire Hall. Hall initiated roll call for the representatives:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Lincoln City, Judy Casper, Council President
City of Newport, Robert Emond, Counselor*
City of Toledo, Doug Wiggins, City Manager*
City of Waldport, Rick Booth, Councilor
Community Services Consortium, Pegge McGuire, Executive Director
Lincoln County, Claire Hall, Commissioner
*alternates

Ex officio attendees:

Housing Authority of Lincoln County, Karen Rockwell, Executive Director
Housing Authority of Lincoln County, Kyla Sellers, LCHAB Program Coordinator

The minutes from January 10, 2024, were reviewed. Lincoln City Council President Judy Casper noted that the minutes included in the Board Packet had been amended since they were sent out prior to the meeting. Casper made a motion to approve the amended minutes. Second to the motion was made by Mayor Kathy Short. Motion carried.

Chair Hall passed the gavel to Executive Director Karen Rockwell to present her administrative report. Rockwell started by presenting the Board with an updated version of the Shelter to Housing Continuum a summary of Lincoln County organizations and their shelter/ unit inventory. Rockwell led the conversation into an update on the 100 Day Challenge that the area service providers have been participating in. One of the main workstreams of the Lincoln County 100 Day Challenge is focused on data collection. Rockwell explained that hopefully the challenge will lay the groundwork for more countywide shared data that could inform the work of the Board.

Rockwell went on to present the Board with the Five-Year Strategic Plan Report that the Administrative Office created to summarize the work completed through LCHAB over the past year, and the strategic plan goals. Mayor Kathy Short made a motion to adopt the Five-Year Strategic Plan Report as presented. Second to the motion was made by Council President Judy Casper. Motion carried unanimously.

As County Administrator Tim Johson was unable to attend, no County updates were provided to the Board during this meeting. Chair Hall opened to the Board and Executive Director Pegge McGuire took the opportunity to explain that funding is available through the General Housing Assistance Program (GHAP) for affordable housing development. CSC Had applied and received a notice of award \$250,000 to be spent across the tri-county area to aid in securing additional funds/build local development capacity.

Chair Hall opened the floor for public comment.

Chair Hall adjourned the meeting at 1:49 p.m.

Next Meeting: Wednesday April 10, 2024 from 1 p.m. – 3 p.m.

Public Meetings Law Summary**

Bodies Subject to the Public Meetings Law?

Public Meetings Law apply to meetings of any **governing body** of a **public body**.

- **Public Body:** The state, any regional council, county, city or district, or any municipal or public corporation; or any agency of those entities, such as a board, department, commission, council, bureau, committee, subcommittee, or advisory group.

** Was it created by the state constitution, a statute, administrative rule, order, intergovernmental agreement, bylaw, or other 'official' act? If yes, It's likely a public body.*

**Public Body does not include an individual official.*

- **Governing Body:** A body that has authority to make decisions for a public body on "policy or administration" is a governing body. ALSO, a body that has authority to make recommendations to a public body on policy or administration is a governing body. It also applies to their subcommittees.

Is the meeting subject to Public Meetings Law?

- ALL meetings of a governing body must be open to the public unless the Public Meetings Law permits the body to meet in executive session or otherwise provides an exception.
- A "meeting" is the convening of any governing body for which a "quorum" of the governing body is required in order to make a decision, or *to deliberate toward a decision* on any matter.
- A "quorum" is the minimum number of members that must participate in order for the governing body to transact business. Generally, the majority of the governing body is a quorum, unless otherwise expressly provided by law.

**If a quorum of the governing body is meeting "privately" outside a formal "meeting", it's still a meeting unless an exception applies.*

***A gathering of less than a quorum of a governing body is not a 'meeting.' However, members of a governing body should not gather as a group or groups composed of less than a quorum for the purpose of conducting business outside the Public Meetings Law. Such a gathering creates the appearance of impropriety and runs contrary to the policy of the Public Meetings Law, which supports keeping the public informed of the deliberations of governing bodies. In addition, such a gathering creates a risk of violating ORS 192.630(2) through serial communications."*

- Even if a meeting is for the sole purpose of gathering information to inform a subsequent decision or recommendation by the governing body, the Public Meetings law will apply.

What does the Public Meetings Law require?

The bottom line is that a quorum of members of a governing body must not discuss business of the public body with each other outside of a meeting that is open to the public. The law applies to a quorum's private decision-making or deliberations on any matter on which a vote of a governing body is required.

- Law requires giving public access to not just meetings where decisions are made, but to meetings disclosing the information on which decisions are based.
- A governing body may only make a decision at a meeting at which a quorum is present.
- Law requires that public notice be given of the time and place of any “meeting” of a governing body subject to the law, including committees, subcommittees, and advisory groups. Such notice must be reasonably calculated to provide actual notice to persons and the news media that wish to be notified of meeting and the notice must include a list of the principal subjects anticipated to be considered.
- Law applies to telephone conference calls and other electronic communications (including email) --not just in person meetings. Thus, decisions discussed amongst a quorum of members of a Governing Body via email is prohibited. A governing body also risks violating the Public Meetings Law through a series of private communications, even if a quorum isn’t involved in any single communication.
- Retreats, strategy sessions, etc. are subject to meetings law.
- If a body meets to gather or provide information that will NOT be used to make a future decision, the Public Meetings Law may not apply.

Access Required to the Public for Public Meetings?

- Open to the Public: Virtual, phone, and/or person
- Public meetings must be held within the “geographic area of the area which the public body has jurisdiction”
- Right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or public comment is required, although other law may require governing bodies to hear public testimony or comment.
- A governing body must provide for written minutes of its meetings and executive sessions, or sound, video, or digital recording, and make such minutes or recordings available to the public within a reasonable time after the meeting.

Resources:

- [Attorney General Public Records and Meetings Manual \(quotes in this summary are those from the Manual\).](#)
- [Business Oregon Intranet](#)
- [ORS 192.610 to 192.695 \(Public Meetings Law statutes\)](#)

** This handout is intended to provide a summary of the Public Meetings Law. Public Meetings Law questions necessarily depend on their facts; in addition, there are detailed rules, exceptions and case law that can not be fully detailed in this summary. Please consult an attorney for further analysis.

Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).

- Lincoln County: Commissioner Claire Hall
- City of Depoe Bay: Mayor Kathy Short ** excused absence and no alternate
- City of Lincoln City: Council President Judy Casper
- City of Newport: Mayor Jan Kaplan
- City of Siletz: Council President Susan Trachsel
- City of Toledo: Mayor Rod Cross
- City of Waldport: Councilor Rick Booth
- City of Yachats: Council President Mary Ellen O'Shaughnessey
- Community Services Consortium: Executive Director Pegge McGuire
- Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

Ex-officio (non-voting) representatives:

- Lincoln County: Tim Johnson, County Administrator
- City of Depoe Bay: Kimberly Wollenburg, City Recorder
- City of Lincoln City: Daphnee Legarza, City Manager
- City of Newport: Spencer Nebel, City Manager
- City of Siletz: Barbara Chestler, City Recorder
- City of Toledo: Judy Richter, City Manager (now held by Doug Wiggins, City Manager)
- City of Waldport: Dann Cutter, City Manager
- City of Yachats: Heide Lambert, City Manager (now held by Bobbi Price, City Manager)
- Confederated Tribes of Siletz Indians: Lisa Norton, Chief Administrative Officer

Administrative Office:

- Kyla Sellers, LCHAB Project Manager
- Karen Rockwell, Executive Director, Housing Authority of Lincoln County

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

Question: Where does the Board want to have public comment and is the comment specific to the agenda items or open for all things housing?

An option to consider as we move forward: **Beginning of meeting** for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

Helping Hands Reentry Outreach Centers HOPE

March 26, 2024

Dear Lincoln County Homeless Advisory Board,

I hope this letter finds you well. I am writing to urgently request grant funding to address a critical situation that our organization is facing. Helping Hands Reentry Outreach Centers opened the Lincoln City Hope Center at the LeRoy Benham Campus in November 2023 and serves as a vital resource in our community. There are 28 beds for emergency shelter that is low-barrier. Another 44 beds are available for our high-barrier, long-term Reentry Program. There is space for women, men, families, and those in the LGBTQIA2S+ community. As the “Pineapple Express” rolled across the Pacific Ocean towards the West Coast at the end of November, dropping a deluge of rain on our Hope Centers, our newest facility quickly showed us how the roof was not in great shape. While we worked to mitigate the leaks and brought in the roofers, we soon learned that the lower building would need a total roof replacement and the upper building would require repairs. While we are working to replace the roof, we are operating at a reduced capacity as the leaks are in one of the dormitories.



Unfortunately, we find ourselves in an emergency situation regarding the state of our facility's roof. Over time, wear and tear, compounded by recent severe weather events, have significantly compromised the integrity of the roof structure. The damages are extensive and pose a threat to the safety of our staff, volunteers, and the individuals we serve.

The urgency of this matter cannot be overstated. Without prompt intervention, we risk disruption to our essential services and potential harm to those who rely on us. A deteriorating roof not only jeopardizes the physical safety of our community members but also undermines the sustainability of our operations.

To address this crisis, we have obtained estimates from reputable contractors specializing in roof replacement and repair. The total cost for the project is estimated to be \$100,000.00, encompassing materials, labor, and necessary permits. We

understand the financial strain that our request may impose, but we are committed to pursuing all available avenues to secure the funds needed to rectify this pressing issue.

The replacement and repair of our roof are crucial steps in ensuring the continued functionality and safety of our facility. With your support, we can expedite the restoration process and resume our full range of services without further delay.

We are more than willing to provide any additional information or clarification that you may require to consider our request.

We are deeply grateful for your consideration of our grant funding request during this challenging time. Your generosity and support will not only safeguard our facility but also uphold our commitment to serving the needs of our community.

Thank you for your attention to this matter. We look forward to the opportunity to discuss this request further and explore how we can collaborate to address this critical need.

Sincerely,



Mike Davis, CEO

m.davis@helpinghandsreentry.org

Helping Hands Reentry Outreach Centers



West Building (left) needs total roof replacement.

East Building (right) needs repairs.

**Lincoln County Health and Human Services
Community Shelter and Resource Center
(Emergency Winter Shelter Program)
Community Report and Funding Request to the
Lincoln County Homeless Advisory Board**

The purpose of this report is two-fold: 1) To share with the community the activities and milestones of the emergency winter shelter program operated by Lincoln County Health and Human Services; and 2) to request funding for the operation of the emergency shelter program. A brief rationale for the continued operation of a winter shelter program is included as well.

Operational Report

Lincoln County Health and Human Services has operated a no/low-barrier emergency winter shelter program, the Community Shelter and Resource Center, for houseless individuals and their companion animals in Lincoln County since October 4, 2023. The shelter closed for the winter on March 31, 2024. The program has operated in close partnership with the Housing Authority of Lincoln County.

Winter shelter operations started in Newport, initially in spaces provided at St Stephens Episcopal Church and First Presbyterian Community Church, then moving to its permanent location at 351 SW 7th Street in November of 2023. In January 2024, the program added winter sheltering in a hotel in Lincoln City. A hotel was used to fulfill the intent of operating in two locations after it became evident that an appropriate site could not be identified in Lincoln City in time to provide support during the winter months. Fortunately, Health and Human Services has recently purchased a facility located at 1516 NE 14th Street in Lincoln City, which will provide a more appropriate, permanent location for Lincoln City winter shelter operations starting October 1, 2024. Collectively, the two shelters are the Community Shelter and Resource Center, with Newport and Lincoln City locations.

Shelter operations are tightly managed with a focus on the safety of staff and guests, along with the provision of vital services to our unhoused guests. The shelters are fully staffed by employees with additional support provided by volunteers. Guests are checked in to the shelters at or around 6 p.m. (depending on location) and provided with dinner, beds, and access to showers and toilet facilities. Access to laundry, while initially a challenge, was added to the Newport location in February and is planned for Lincoln City.

Once checked in, guests surrender personal belongings to secure storage and are only allowed out for supervised smoking breaks until check out the following morning. All our staff and volunteers are trained in conflict de-escalation, first aid, bloodborne pathogen control and Narcan administration.

Transportation vouchers have been distributed throughout the county so that individuals living outside of Newport and Lincoln City could travel to and from the shelters for overnight support.

A surprise in the operation of the shelter has been the large number of adults over the age of 50 who are houseless (43% of guests). Additionally, we have seen guests in their 60s, 70s, and 80s (37 in total), many of whom have serious health conditions.

Based on the needs of the guests using the shelter, Health and Human Services in January added a Houseless Navigational team to link individuals to available resources. Initially the thought was that shelter staff would be able to make these linkages. However, the demands of operating the shelter program did not allow for the type of foot work and daytime support needed to facilitate resource navigation.

Utilization information for the shelter program, as of March 17, 2024, is as follows:

- Unique Individuals: 230
- Total nights of stay: 5,333
- Nightly Census Range: 23 to 52, depending on weather conditions
- Average nightly stay, both shelters is 39
- 30 unique animals (20 dogs, 10 cats) were sheltered for 352 nights of stay
- Ice storm support for 12 families /24 people (not included in shelter numbers)

Age ranges:

- Age 0-17: 8
- Age 18-29: 19
- Age 30-39: 44
- Age 40-49: 62
- Age 50-59: 58
- Age 60-69: 29
- Age 70-79: 8
- Age 80-89: 2

Location of Origin:

- Newport: 58
- Lincoln City: 50
- Waldport: 18
- Depoe Bay: 5
- Yachats: 6
- Toledo: 5
- Siletz: 10
- Corvallis: 5
- Eugene: 8

- Other in state: 39
- Out of state: 26

Race Identification

- Asian: 6
- American Indian: 35
- Black: 12
- Pacific Islander: 8
- White: 167
- Other – Romanian: 2

Ethnicity:

- Hispanic: 20

Veterans: 40

Gender Identification:

- Non-Binary: 5
- Female: 75
- Male: 142
- Transgender: 8

Milestones:

- Twenty-nine (29) volunteers were trained and provided support in the shelter, including many who continuously volunteered one or more days per week
- Twenty-six (26) staff were retained and likewise trained.
- Forty-four (44) individuals/organizations donated services, food, clothing, goods, blankets or transportation. The Housing Authority of Lincoln County donated a van.
- Multiple (9) Lincoln County departments provided direct support (Human Resources, the County Jail, The Animal Shelter, Community Justice, Transportation, the Office of the Board of Commissioners, the Office of the County Administrator, Public Works/Facilities Division, and Health and Human Services).
- While many guests found their own way to the shelters:
 - 28 were escorted by law enforcement officers (jail diversion),
 - 15 came after discharge from an emergency department, and
 - 11 came as afterhours crisis placements.
- Only one call for law enforcement was made (and that call was made by a hotel reception staff versus shelter staff immediately after the guest was dropped off by law enforcement).

- Housing referrals were made for 57 individuals, with 33 achieving placement in transitional or permanent settings
- Additional referrals included: Behavioral health (28), primary care (16) and dentistry (13).
- Funding support was provided by Lincoln County, County ARPA funds, InterCommunity Health Plans, Samaritan Health Services Coastal Social Accountability Program, City of Newport, City of Lincoln City, City of Siletz, City of Depoe Bay, and City of Yachats (promised).
- A facility was purchased by the Housing Authority of Lincoln County for the operation of the Newport shelter. Renovations are planned for the summer of 2024, with funding provide by a combination of County and (likely) Newport City ARPA funds.
- A facility was purchased by Lincoln County Health and Human Services for the future operation of the Lincoln City shelter. Funding for renovations is needed.
- During the winter ice storm in Jan 2024, the Shelter program handled all calls from the community for the first 24 hours of the event and assisted the Newport Community Recreation Center during the balance of the storm.
- A houselessness navigator program consisting of two fulltime navigators was added to the HHS Behavioral Health Division in January. One individual came on board in mid – January. In the past two months, 13 referrals have been received from the shelter program, the one navigator is working with 28 unique individuals, 5 unique individuals have obtained transitional housing, 8 have been linked to mental health services, collaboration efforts are underway with senior and disability services, and 2 individuals are in the contemplation phase to enter Detox/SUD treatment.

Of Interest:

- Focus groups are underway with guests and volunteers to evaluate operations and explore strategies for improving operations. Exit interviews with temporary staff were conducted by the county’s Human Resources Department, and reflected that a high level of satisfaction with their work duties and shelter operations. A report from the first focus group is included as Attachment B.

Continuation Funding Needs

Based on the expenses incurred to date and projected through the end of the shelter program, it is estimated that the operation of two shelters will cost approximately \$819,884. Staff costs are higher than anticipated in the original proposal because staff have had to be hired/contracted through a temporary agency, as opposed to the county, for faster processing. This has increased expenses significantly. Additionally, we have learned that a second county employed staff member is needed to assist with oversight of the operation of the second shelter, handle many “boots on the ground” activities that can only be handled by a county employee (e.g., driving a county car, ordering and paying for supplies), and step in to cover shifts when contracted workers call off.

The county is prepared to contribute \$446,790 towards the overall cost, leaving a balance of \$373,094. The county is requesting that all municipalities consider a contribution towards the operation of the 2024-25 emergency shelter operation and commit to a defined annual contribution for the ongoing operation of the program into the future. Given their larger numbers using the shelter, both Lincoln City and Newport are requested to contribute \$100,000 to the program. An exact amount is not requested from the remaining municipalities at this time. Rather, the county suggests considering the percent of the shelter population using the shelter from the respective municipalities, compared to the total number served, and then apply that percentage to the remaining balance, to determine a contribution level. The county will also continue to look for funding opportunities from other community partners and grant sources to secure the balance of the funding. All contributions, regardless of the amount, are needed and welcomed.

Towards that end, the County is requesting funding from the Lincoln City Homeless Advisory Board for \$100,000. This funding will be used to help cover operational costs, as well as contribute to the Lincoln City shelter facility renovations.

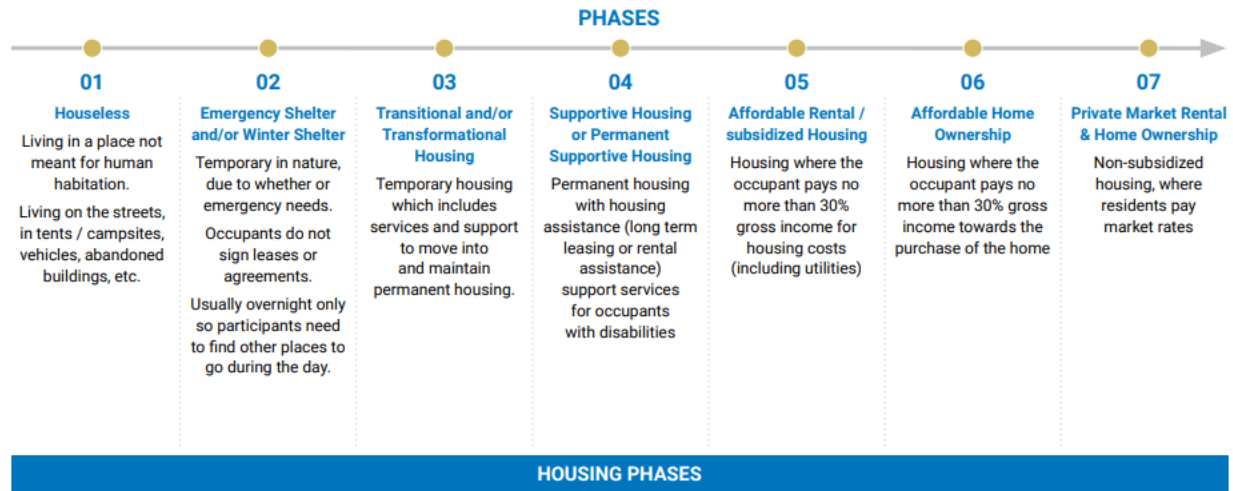
Brief Rationale for Continued Operation of the Emergency Shelter Winter Shelter Program

Houselessness continues to be a massive issue in the nation, the state, and the county. Research and analysis of the scope of the problem in Lincoln County has been carried out and reported in the [Lincoln County, Oregon: Five-Year Strategic Plan to Provide a Regional, Coordinated Homelessness Response](#), March 1, 2024 (Lincoln County Homeless Advisory Board), and will not be restated herein for the sake of brevity other than to note its estimate of 2,000 unhoused residents, or 4% of the total county population.

It should be noted that the continuum of housing, beginning with living on the streets and ending with private market rental and home ownership, begins with “Emergency Shelter and/or Winter Shelter.” See graph below for the full housing continuum.

While Lincoln County enjoys several well managed Transitional and/or Transformational Housing programs (number 03 in the graph below), it has just one Emergency Winter Shelter program. The low-barrier winter shelter program operated by Health and Human Services provides the first, essential step in the journey from the street to shelter and beyond. This funding request asks municipalities and community partners to contribute towards its continued operation.

Applying the housing-first model gives us a basis for organizing services and economic supports



Attachment A

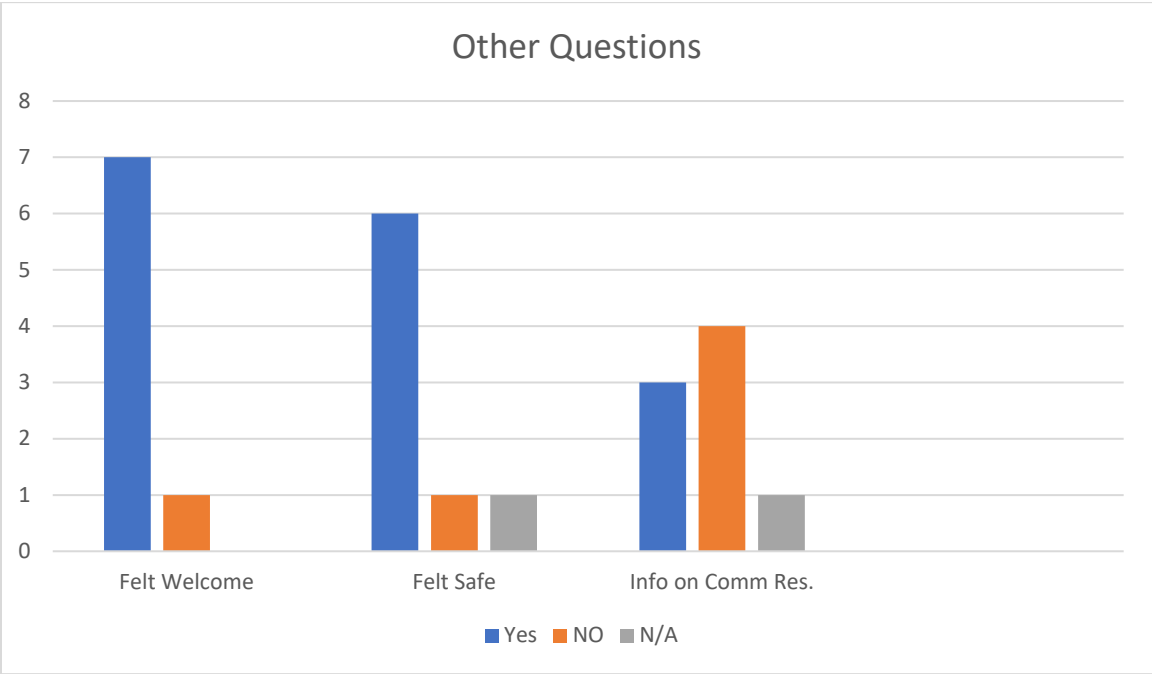
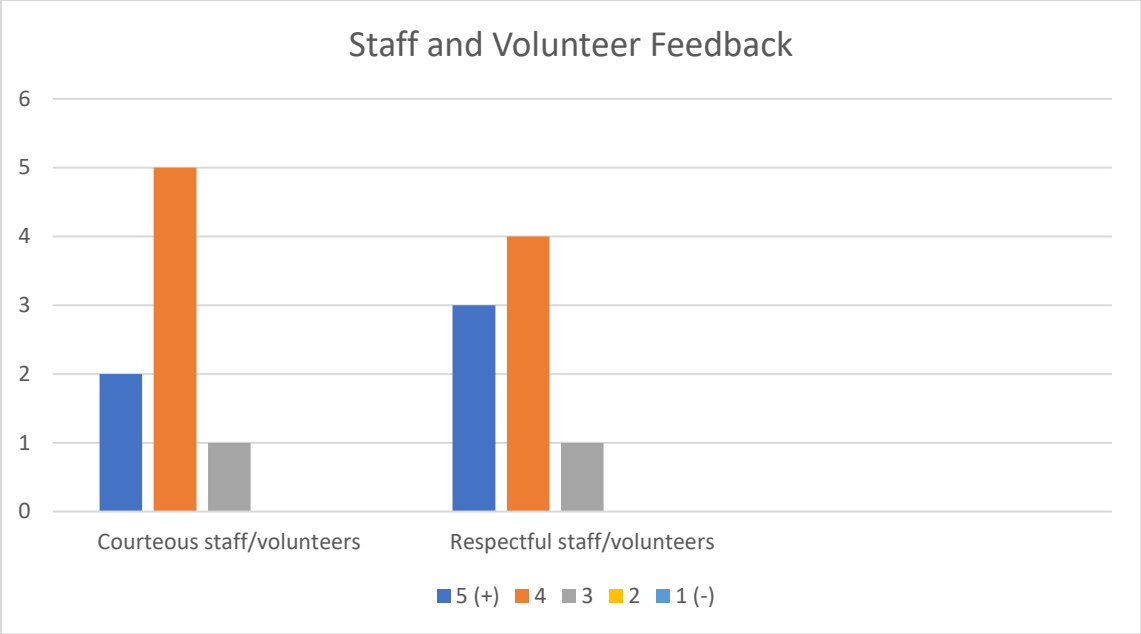
ORGANIZATIONS & COMMUNITY MEMBERS THAT DONATED TO THE WINTER SHELTER

Amy & Keith Amano
Angell Job Corps
Mindy Baxter
Kate Boves
City of Newport Parks & Recreation
Melinda Clark
Depoe Bakery
Monique Doornick-Freil
Barbara Doughery
First Presbyterian church of Newport
Food Share of Lincoln County
IHN-CCO
IHN-DST Funding
K & K Toilet Express
Lighthouse United Pentecostal Church
Lincoln County Parole and Probation
Lincoln County School District
Doris MacDenalds
Marine Resources Program
Andrea Myhre
Newport Elks Lodge
Newport Senior Center
News Times
NOAA Marine Operations Center
Joel & Vicki Norton
Cheryl Oldenburg
Ruby Pauton
Heidi Rasmussen
Fran Recht
Red Octopus Theater Company
Rustic Ridge Antique Mall
Samaritan Health Services Coastal Social Accountability Program
Tim Samples
St. Stephens Episcopal Church
TLC, a Division of Fibre Federal Credit Union
Nine (9) Lincoln County departments provided direct support (Human Resources, the County Jail, The Animal Shelter, Transportation, the Office of the Board of Commissioners, the Office of the County Administrator, Probation and Parole – Community Justice, Public Works/Facilities Division, and Health and Human Services).

Attachment A

INDIVIDUALS WHO DONATED TIME TO THE WINTER SHELTER

Danielle Clark
Claire Hall
Jessica Hoffman
Jamie Holm
Mary Jacobs
Kaety Jacobson
Tim Johnson
Shelby Johnston
Kathleen Kellay
Brandy Ketcher
Melodie Kimball
Kenneth Krenzler
Lisa Krenzler
Gary Lahman
Kenneth Lipp
Michelle Maresco
Ann Martin
Faleen McCay
Diane Melendrez
John O'Leary
Brittany Pike
Heidi Rasmussen
Jeff Reed
Anne Rooney
Jane Russelle
Kristina Schaffner
Julia Stalcup
Susan Trachsel



Group Debrief Questions:

How did you hear about the shelter?

Chance, Connie, Sign Makers, Housing Authority

What worked well?

- “everything!”
- “Would recommend it to others.”
- Being able to leave some belongings in the room.
- 1 person in the hallway at a time
- Limited items with what you can carry/place in a tote, secured and documented
- Many consistent staff/volunteers, low turn over

What could we do to improve??

- Assigning a specialist/liaison/advocate/ case manager/point person to each occupant
 - The same person partnered with the occupant
 - Maybe this is a housing coordinator?
 - This person would help find jobs (day labor), be a resource guide and help connect to other services.
 - Getting help completing Social Security applications, getting a job, etc.
- Occupants did not like that they had to “turn out” their pockets upon entry.
- Group times to discuss resources
- Are there opportunities for occupants to also be volunteers?

Tell us about your experience with:

The Facilities/space?

- The space was fine.
- Liked where there was an option for washing clothes

Access/Hours open?

- Quiet hours at 10pm was fine, people liked this and were able to follow this
- Would like to see a day shelter or warming shelter especially during colder/bad weather days
- Check in was usually between 6-7pm, would like to see this earlier if the weather was especially bad that day or if it is dark out.
- Check out was at 7am each morning, would like to see this extended to 8:30 or 9am. Other spaces open around 8am and this would provide a place for folks to go to get out of the rain/weather.

Cleanliness?

- Yes, the space was always clean when occupants come in, however it got “trashed” quickly as people came into shelter.

Items provided (cot/blanket)?

- Would like another blanket
- The air filters in the room were really nice, especially the light and the noise.

Meals:

- There was always enough food and no one ever went hungry.
- Breakfast was *really* great. Heidi and the guy who worked 4 mornings a week were amazing cooks!
- Would like warm tea, especially when they come in from the day to warm up.

Pets:

- Pets were well embraced by occupants.
- Several comments about how dogs/cats “helped mentally”
- Folks who brought in animals treated them well and didn’t have problems with them.
- Animals stayed in crates in the rooms, this worked well

Anything else you think we should know?

- Occupants liked how this shelter was ran compared to other local shelters
- Occupants would like to have more meetings like this where they meet the people who put the shelter on, they liked seeing the faces. They think it would be great to have more administration come for breakfast.

Other items mentioned:

- Depending on the weather, have a warming shelter
- Need more resources/connection to resources/poster board of resources/disappointed about not getting additional resources
- Would like clock & Calendar, fans in rooms
- Damp clothes and shoe dry zone
- I have been moved from room to room and bed to bed too many times to count.
- I get very little sleep from about 1am to 4am.

HB5019 Program/Lincoln County

Date: April 4, 2024

Name of Program: Don's Place/Yachats Community Presbyterian Church

Location: Yachats Community Presbyterian Church, 360 W. 7th Street, Yachats OR

Description: The Don Dougherty Emergency Cold Weather Shelter was created to provide cold weather emergency shelter to the unhoused population and any other individuals in dire need of a place to safely spend the night during extreme cold weather events. The shelter serves Yachats and South County. The shelter is open to all—first come, first serve. Pets are also very welcome to stay with their owners.

Don's Place operates between November 1st and March 31st. The shelter may be open additional times, outside of the November-March window, should there be any adverse weather events or natural disasters that would warrant opening the shelter.

Our criteria: Don's Place is open when predicted temperatures fall below 35 degrees or days when there is significant rain and a temperature of 40 degrees or below. (Note: The shelter may also be open if there is some other, extreme weather event, such as a dangerous windstorm for example.)

Bed Availability: Currently, Don's place has five shelters with two bunks each, able to accommodate up to 10 individuals. We also provide safe overnight parking for individuals who wish to stay in their vehicle. Note: evening and morning meals are provided to both shelter and parking lot guests.

Numbers Served: For the 2023-24 season, Don's place was open 21 days and served 25 unduplicated individuals (many of whom spent multiple nights)—and 6 dogs and 1 cat.

Sub-Population Served: While we have had people of all ages utilize the shelter, the bulk of the individuals served trended above the age of 30, with most appearing to be between 40-58. This finding is similar to last season, when we had a largely middle-aged population staying with us. From conversations we have had with our guests, these individuals have been houseless or homeless for several years—some 7 or more. Several were living in vehicles, and others were seasoned campers, living in local forests. Others were always moving, travelling up and down the coast, stopping only for rest and some basic needs before moving on again.

LCHAB's 1st Quarter Priority Workstream

Goal #3: Coordinate policy and funding efforts at city, county, regional and state levels.

LCHAB is unique due to its Intergovernmental Agreement and active participation from all the area municipalities and the community action agency. To meet this goal: Establish a workgroup consisting of municipality planning and development professionals to identify existing partnership opportunities.

Recommended participants:

- Lincoln County: Onno Husing, Director, Planning & Development
- City of Depoe Bay: Kit Fox, City Planner
- City of Lincoln City: Alison Robertson, Urban Renewal & Economic Development Director
- City of Newport: Derrick Tokos, Director, Community Development
- City of Siletz: ?
- City of Toledo: Arlene Inukai, Planning Assistant
- City of Waldport: Jaime White, City Planner, Planning Department
- City of Yachats: Katherine Guenther, City Planner, Planning Department
- Community Services Consortium: Dina Eldridge, Housing Senior Operations Manager
- Confederated Tribes of Siletz Indians: Sami Jo Difuntorum, Housing Executive Director
- Other?

Existing reports:

- [City of Toledo Comprehensive Land Use Plan](#) (December 2023)
- [City of Lincoln City Economic Opportunities and Housing Needs Analysis](#) (April 2017)
- [City of Newport 2022 - 2042 Housing Capacity Analysis](#) (November 2022)
- [City of Waldport Housing Capacity Analysis](#) (December 2022)
- [City of Yachats Housing Needs Analysis](#) (October 2022)
- [Community Services Consortium Annual Impact Report](#) (2023)
- [Housing Production Advisory Council Final Recommendations Report](#) (2024)
- [Lincoln County Economic Summit Keynote Presenter](#) (2024)
- [Lincoln County Housing Strategy Plan](#) (June 2019)
- [Oregon Housing Needs Assessment Report](#) (December 2022)
- [Siletz Community Engagement Project](#) (June 2023)
- Other?

Assignment:

Reach out to your specific municipality representative to encourage participation in the LCHAB workgroup and confirm acceptance with office. Please respond by Friday, April 19.

Optional Assignment:

Review existing reports to better familiarize yourself with area/regional housing needs and potential solutions.