

**Homelessness Advisory Board Agenda**  
**Wednesday, October 09, 2024 @ 1:00 – 3:00 p.m.**

**LOCATION: Oregon Coast Community College**  
Community Room #140, Central County Campus, Newport  
or by Zoom <https://zoom.us/j/96877182454?pwd=cHZNZDZLYzZwcDVaTGNNMeUdkYkNkUT09>

1. Welcome – Rod Cross, LCHAB Co-Chair
  - a. Reminder re: Public Meeting Laws & Public Participation
2. Roll Call – Kyla Bibeau, LCHAB Program Manager
3. **Action Item:** Review Minutes from September 11, 2024 (pg. 3) – Rod Cross, LCHAB Co-Chair
4. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
5. Committee Updates (pg. 5) – Jane Barth, Consultant
  - a. Community Outreach and Engagement Committee
  - b. Equity and Inclusion Committee
  - c. Policy and Funding Coordination Committee
6. Funding Updates (pg. 7) – Katelyn Smith, Grants Manager
  - a. HB4123 Pilot
  - b. HB5019 for Rapid Rehousing & Sheltering
  - c. Oregon Rehousing Initiative (ORI)
  - d. Youth Emergency Housing Assistance (YEHA)
  - e. Executive Order Shelter Funding
7. Tri County Continuum of Care Organization – Liesl Eckert, Community Services Consortium (CSC)
8. Point In Time Count Regional Preparations – Kyla Bibeau, Project Manager & Liesl Eckert, CSC
9. New Business from the Board – Rod Cross, LCHAB Co-Chair
10. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair  
*Written comments can be submitted at any time by email to [ksellers@housinglincolncountyor.gov](mailto:ksellers@housinglincolncountyor.gov). Comments that are relevant to the work of the group will be shared with all voting members.*
11. Adjourn – Rod Cross, LCHAB Co-Chair

## Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

### **Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).**

- Lincoln County: Commissioner Claire Hall (co-chair)
- City of Depoe Bay: Mayor Kathy Short
- City of Lincoln City: Council President Judy Casper
- City of Newport: Mayor Jan Kaplan
- City of Siletz: Council President Susan Trachsel
- City of Toledo: Mayor Rod Cross (co-chair)
- City of Waldport: Councilor Rick Booth
- City of Yachats: Council President Mary Ellen O'Shaughnessey
- Community Services Consortium: Housing Services Manager Liesl Eckert
- Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

### **Ex-officio (non-voting) representatives:**

- Lincoln County: Tim Johnson, County Administrator
- City of Depoe Bay: Kimberly Wollenburg, City Recorder
- City of Lincoln City: Daphnee Legarza, City Manager
- City of Newport: Nina Vetter, City Manager
- City of Siletz: Barbara Chestler, City Recorder
- City of Toledo: Doug Wiggins, City Manager
- City of Waldport: Dann Cutter, City Manager
- City of Yachats: Bobbi Price, City Manager
- Confederated Tribes of Siletz Indians: Lisa Norton, Chief Administrative Officer

### **Administrative Office:**

- Kyla Bibeau, LCHAB Project Manager
- Karen Rockwell, Executive Director, Housing Authority of Lincoln County
- Katelynn Smith, LCHAB & HALC Grants Manager

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

**Beginning of meeting** for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

**Homeless Advisory Board Minutes**  
**Wednesday, September 11, 2024**  
Oregon Coast Community College  
Community Room #140, Central County Campus, Newport, OR, 97365  
And by Zoom

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The meeting was called to order at 1:01 PM by Co-Chair Rod Cross. Cross initiated roll call for the representatives:

**Attendees:**

City of Depoe Bay, Kathy Short, Mayor  
City of Lincoln City, Judy Casper, Council President  
City of Newport, Jan Kaplan, Mayor  
City of Toledo, Rod Cross, Mayor  
City of Waldport, Dann Cutter, City Manager\*  
City of Yachats, Mary Ellen O’Shaughnessey, Council President  
Community Services Consortium, Liesl Eckert, Housing Services Manager  
Lincoln County, Claire Hall, Commissioner  
\*alternates

**Ex officio attendees:**

City of Lincoln City, Daphnee Legarza, City Administrator  
Housing Authority of Lincoln County, Karen Rockwell, Executive Director  
Housing Authority of Lincoln County, Kyla Sellers, LCHAB Project Manager

The minutes from August 14, 2024, were reviewed. Lincoln County Commissioner Claire Hall made a motion to accept the minutes as presented. Second to the motion was made by City of Newport Mayor Jan Kaplan. Motion carried.

Chair Cross went on to allow for public comment related to agenda items. No comments were received.

Chair Cross passed the gavel to Executive Director Karen Rockwell to facilitate a panel presentation by invited guests, Executive Director Amanda Cherryholmes of Coastal Support Services and Executive Director Jamelle Villareal of Agape Respite Center.

Chair Cross introduced the next agenda item – the administrative report given by Executive Director Rockwell. Rockwell led with updates on the creation of the three committees that the Board approved back in July. Several individuals who were invited to participate in the committees have confirmed their interest and the rosters are nearly complete. This led Rockwell on to asking for a review and approval of the proposed consultant Jane Barth. The staff of the Administrative Office recommended that the Board approve engaging Jane Barth in the contract to facilitate the work of the three committees. Engaging in contract with Jane

would include changing the committee budgets which the Board had approved in July. Mayor Short made a motion to approve the budget of \$31,952, as outlined by Jane Barth in the contract to facilitate the work of the three committees. Second to the motion was made by Commissioner Hall. Motion carried.

Rockwell went on to provide the Board with the most recent funding updates for Lincoln County HB4123, HB5019, Oregon Rehousing Initiative, Youth Emergency Housing Assistance and Executive Order Shelter Funding.

Finally, Rockwell led the Board's attention to the topic of the Permanent Structure Proposal meetings that the Administrative Office had previously started scheduling with each of the Lincoln County municipalities. Waldport City Manager Dann Cutter recommended that the discussion be moved to the Policy & Funding Coordination Committee that the Board created rather than the Office having conversations with each municipality. Rockwell agreed and supported the move. Cutter made a motion to move the creation of a permanent structure proposal for sustainable funding of the Lincoln County Homeless Advisory Board to the Policy & Funding Coordination Committee. Second to the motion was made by Mayor Kaplan. Motion carried.

On the topic of permanent structure proposals, Rockwell reminded the Board that Linn, Benton and Lincoln County are making efforts to leave the Rural Oregon Continuum of Care to create their own tri-county Continuum of Care (CoC). Liesl Eckert informed the Board that Community Services Consortium is hosting a lunch for an in-person discussion on the tri-county CoC vision and how the local regional planning plays a role. All members of the Board were invited.

Councilor Casper asked a question on how the Office is communicating the progress being made by the Board. Rockwell let the Board know that this is within the scope of work for the Outreach and Engagement Committee.

Kyla Bibeau informed the Board that the Housing Authority is collaborating with CSC on the initial steps in planning of the 2025 Point in Time (PIT) Count. Liesl added that she, as the Point in Time Tri-County Coordinator, will be hosting ongoing tri-county coordination conversations as well as meetings with the regional leads to prep for the PIT Count. The Housing Authority will be the regional lead for Lincoln County.

Chair Cross opened for any new business from the Board.

Rod Cross opened the floor for public comment. No comments received.

Cross adjourned the meeting.

**Next Meeting:** Wednesday, September 11, 2024, from 1 p.m. – 3 p.m.

## **Lincoln County Homeless Advisory Board**

### **Committee Rosters**

#### **Equity and Inclusion Committee**

The Equity and Inclusion Committee is dedicated to ensuring that all voices are heard, especially those with lived experience of homelessness. Our goal is to bring together service providers who work closely with unhoused populations, including people of color, seniors, individuals with disabilities, and LGBTQ+ communities. This committee will outline how the Homeless Advisory Board collaborates with these service providers to gather informed insights on the barriers to housing. By doing so, we aim to create more inclusive and equitable solutions to address homelessness in Lincoln County.

#### **Confirmed:**

- *Rick Booth, South County Resources, Waldport City Councilor, LCHAB liaison*
- Reyna Brown, Oregon Department of Human Services
- Woody Crowbar, Lincoln County School District, McKinney Vento Liaison
- Eva Gonzalez, Centro de Ayuda and Housing Authority of Lincoln County
- Rev. Judith Jones, National Alliance of Mental Illness-Lincoln County, St. Stephens & St. Luke's Episcopal Churches
- Beck Fox, Samaritan Health/IHN CCO
- Robb Davis, Project Bravery

#### **Community Outreach and Engagement Committee**

The Community Outreach and Engagement Committee is focused on building strong connections between the Lincoln County Homeless Advisory Board and the broader community. Our goal is to raise awareness about homelessness, foster community involvement, and create partnerships that drive effective solutions. This committee will work on developing outreach strategies, organizing community events, and facilitating communication between the board, the unhoused population, and local residents. By engaging the community, we aim to foster a collaborative environment where everyone can contribute to addressing homelessness in Lincoln County.

#### **Confirmed:**

- *Liesl Eckert, Community Services Consortium and LCHAB liaison*
- Chantelle Estess, Community Shelter and Resource Center
- Irma Jimenez, Housing Authority of Lincoln County
- Jordan Gabilondo, TIDES Youth Shelter
- Shiela Stiley, Northwest Coastal Housing
- Jamelle Villareal, Agape Respite Center

#### **Policy and Funding Coordination Committee**

The Policy and Funding Coordination Committee is dedicated to aligning policy and funding efforts across city, county, regional, and state levels. The Lincoln County Homeless Advisory Board (LCHAB) is unique in its Intergovernmental Agreement and active participation from all area municipalities and the community action agency. This committee will establish a workgroup consisting of municipality planning and development professionals to identify and leverage existing partnership opportunities. By coordinating these efforts, we aim to streamline resources and policies to effectively address homelessness in Lincoln County.

#### **Confirmed:**

- *Rod Cross, City of Toledo and LCHAB liaison*
- Dann Cutter, City of Waldport
- Kaety Jacobson, Lincoln County
- Daphnee Legarza, City of Lincoln City
- Kelley Ellis, Confederated Tribes of the Siletz Indians
- Paul Schuytema, Economic Development Alliance of Lincoln County

- Derrick Tokos, City of Newport
- Karl Vertner, Lincoln County Sheriff's Office
- Karen Rockwell, Housing Authority of Lincoln County

## Collaborative Funding Updates

Note: Blue text is unchanged from the previous report. Black text is new.

### HB4123 for a Consolidated Response to the Unhoused in Lincoln County

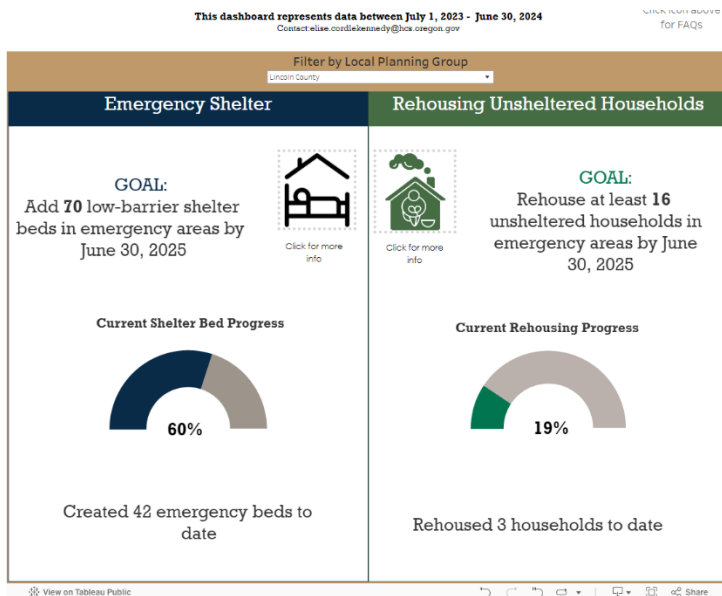
The Lincoln County Homeless Advisory Board is the local planning group for the HB4123 Pilot. The organization has created a strategic plan and is now acting on recommendations to strengthen a coordinated regional-wide response to the issue of the lack of housing and shelter. One of the strategies is to financially support key programs that align with the mission of LCHAB. To date, LCHAB has expended the following:

Morant McLeod Strategic Planning Consultant.....	\$200,000 (2023)
Housing Authority of Lincoln County contract to Administer the Office of LCHAB.....	\$100,000 (2023)
Housing Authority of Lincoln County contract to Administer the Office of LCHAB.....	\$208,000 (2024)
LCHAB Committee Budgets .....	\$31,952 (2024)
<b>Committed to Date:</b>	<b>\$539,952</b>
<b>Remaining:</b>	<b>\$460,048</b>

Oregon Housing and Community Services is reviving and reconvening the HB 4123 Pilots cohort’s monthly meetings, previously run by the League of Oregon Cities. The Administrative Office encourages all Board representatives to participate and will forward the meeting information once it has been finalized. The final HB 4123 Pilot Report to the Legislature was submitted to the Legislators on September 15, 2024. The full report for all of the Pilot programs can be viewed by clicking here: [HB 4123 Pilots Legislative Report September 2024.pdf - Google Drive](#).

### HB5019 for Rapid Rehousing & Sheltering

Last year Oregon Housing and Community Services awarded **Lincoln County \$856,179** for rapid rehousing and sheltering work through a Community Plan. The funds are administered by the Housing Authority of Lincoln County. Twelve organizations are subgrantee recipients of the funding. To date, \$382,664.39 has been distributed per the grant agreements.



*Note: As of June 30, 2024, Lincoln County created 42 emergency beds and rehoused three households through the HB5019 criteria. With this, it is important to note that many of the funds for Lincoln County were for capacity building, which would NOT be counted in the bed or rehousing numbers. So this is only one metric towards our success.*

### **Oregon Rehousing Initiative (ORI)**

- \$39 million from SB 5701 to be used for a statewide rehousing program, including longer term rental assistance. **Lincoln County has been awarded \$502,670.36.**
- Housing placements made by June 30, 2025, with funds expended through the 2025-27 biennium to allow for up to 24 months of rental assistance per household.
- Grantees include:
  - 10 MAC Groups named in EO 24-02
  - 13 Local Planning Groups across the Balance of State
  - 25% set-aside for Culturally Responsive Organizations
- The lead agency grant agreement was signed June 25, 2024. Subgrantee awards are in the process of being distributed. These are for agencies that received HB5019 supports and have an ongoing need.

### **Youth Emergency Housing Assistance (YEHA)**

The Youth Emergency Housing Assistance Program or Youth EHA is funded by a legislative appropriation of \$5 million in one-time funding to OHCS in General Funds through HB 2001 and HB 5019 during the 2023-25 biennium to increase services and assistance to school-aged, K-12 children or their families who are experiencing homelessness or are at risk of experiencing homelessness. The general funds were directed to be deposited into the Emergency Housing Account Other Funds account to support use for long term rent assistance. **Lincoln County has been awarded \$1,251,616** in funds to support these initiatives. The Housing Authority of Lincoln County (as the Lead Agency for the Lincoln County Homeless Advisory Board) solicited applications from regional providers for the distribution of these funds and forwarded a community plan that included 11 organizations. OHCS is still finalizing the lead agency contracts based on that information. HALC signed the contract with the State of Oregon the first week of October and is in the process of establishing the subgrantee agreements. Awardees will be able to submit reimbursement for allowable expenses retroactively (from July 1, 2024).

### **Executive Order Shelter Funding**

Funding from SB 5511 will sustain investments through the biennium and support newly-added shelter beds, street outreach, unit access, long term rental assistance, and homelessness prevention efforts:

- \$65 million to MAC Groups to sustain shelter, unit access and street outreach.
- \$39.7 million to CoCs in EO regions to provide long-term rental assistance and services to individuals rehoused through emergency response funds.
- \$55 million to prevent homelessness for additional households, with 30% set aside for culturally specific partners to be distributed statewide.

Since the July meeting, OHCS has confirmed that it is able to provide gap operational funding for the following shelters and is preparing a contract with the Housing Authority as the lead agency for funding distribution.

- Coastal Phoenix Rising
- Community Shelter & Resource Center (one form is for two locations – Newport & Lincoln City)
- Don's Place in Yachats
- Hope Center

HALC signed the contract with the State of Oregon on September 15, and is now waiting on the funding. Subgrantee agreements are in process and will be distributed in the first half of October.