

Homelessness Advisory Board Agenda
Wednesday, February 12, 2025 @ 1:00 – 3:00 p.m.

LOCATION: Oregon Coast Community College
Classroom CC032, Central County Campus, Newport
or by Zoom <https://zoom.us/j/96501221374?pwd=jbMBJbA0DE5hlf614bqnbTVaF99oq.1>

1. Welcome – Rod Cross, LCHAB Co-Chair
 - a. Reminder re: Public Meeting Laws & Public Participation
2. Roll Call – Kyla Bibeau, LCHAB Program Manager
3. **Action Item:** Review Minutes from December 11, 2024 (pg. 3) – Rod Cross, LCHAB Co-Chair
4. Public Comments (items related to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
5. Administrative Report – Karen Rockwell, Admin. Office
 - a. Action Item: 2025 Work Plan and Continuance of HALC’s Contract (Pg. 6)
 - b. Community Shelter & Resource Center (Newport) Renovation Updates
 - c. Lincoln City Day Services Update
 - d. Point In Time Count – Kyla Bibeau & Liesl Eckert
6. Committee Updates – Jane Barth, Consultant (Pg. 7)
 - a. Community Outreach and Engagement Committee
 - b. Equity and Inclusion Committee
 - c. Policy and Funding Coordination Committee
7. Funding Updates – Katelyn Smith, Grants Manager (Pg. 9)
 - a. HB4123 Pilot
 - b. HB5019 for Rapid Rehousing & Sheltering
 - c. Oregon Rehousing Initiative (ORI)
 - d. Youth Emergency Housing Assistance (YEHA)
 - e. Executive Order Shelter Funding
8. Governor Kotek’s Sustainable Shelter Work Group Final Report: Guest Presenters – Danielle Bautista-Sylten and Mike Savara, Oregon Housing and Community Services Staff
9. Tri County Continuum of Care Organization – Liesl Eckert, Community Services Consortium (CSC)
10. New Business from the Board – Rod Cross, LCHAB Co-Chair
11. Public Comments (items unrelated to the agenda, 3-minute cap) – Rod Cross, LCHAB Co-Chair
*Written comments can be submitted at any time by email to kbibeau@housinglincolncountyor.gov.
Comments that are relevant to the work of the group will be shared with all voting members.*
12. Adjourn – Rod Cross, LCHAB Co-Chair

Public Meeting Laws & Public Participation

The following handout is a guide for the members of LCHAB in the discussion re: public comment. Currently, to comply with public meeting laws, the structure of the meeting enables the following individuals to participate during the meetings if recognized by the co-chairs:

Appointed Representatives (or their alternates IF identified at Roll Call, otherwise NOT participants).

- Lincoln County: Commissioner Claire Hall (co-chair)
- City of Depoe Bay: Mayor Kathy Short
- City of Lincoln City: Councilor Marci Baker
- City of Newport: Mayor Jan Kaplan
- City of Siletz: Council President Susan Trachsel
- City of Toledo: Mayor Rod Cross (co-chair)
- City of Waldport: Councilor Rick Booth
- City of Yachats: Council President Mary Ellen O'Shaughnessey
- Community Services Consortium: Housing Services Manager Liesl Eckert
- Confederated Tribes of Siletz Indians: Housing Executive Director Sami Jo Difuntorum

Ex-officio (non-voting) representatives:

- Lincoln County: Tim Johnson, County Administrator
- City of Depoe Bay: Kimberly Wollenburg, City Recorder
- City of Lincoln City: Daphnee Legarza, City Manager
- City of Newport: Nina Vetter, City Manager
- City of Siletz: Barbara Chestler, City Recorder
- City of Toledo:
- City of Waldport: Dann Cutter, City Manager
- City of Yachats: Bobbi Price, City Manager
- Confederated Tribes of Siletz Indians: Lisa Norton, Chief Administrative Officer

Administrative Office:

- Kyla Bibeau, LCHAB Project Manager
- Karen Rockwell, Executive Director, Housing Authority of Lincoln County
- Katelynn Smith, LCHAB & HALC Grants Manager

Invited guests must be included on the agenda prior to its distribution and are only able to participate in the business meeting during their allotted agenda slot.

One of the LCHAB goals is to increase public participation, and this is being done through the formation of additional workgroups who will then have liaisons that will be invited to report out at the meetings. The meeting agendas are also going to include invited subject matter experts on specific topics. For example, this month the Board is hearing from shelter operators. Next month will be a conversation with day service navigation providers. In addition, LCHAB can be intentional with public comment periods at the meetings.

Beginning of meeting for comments not related to agenda items, but on the topic of homelessness in Lincoln County. Limited to 3 minutes per person. Note: Like municipality meetings, this is not a time for question and answer; comments are to be received by the LCHAB and not deliberated at that moment. Comments related to the agenda are held to the **end of the meeting**. Limited to 3 minutes per person. Again, not a period of question and answer; comments are to be received by the LCHAB and not deliberated in that moment.

Homeless Advisory Board Minutes
Wednesday, December 11, 2024
Oregon Coast Community College
Community Room #140, Central County Campus, Newport, OR, 97365
And by Zoom

The meeting was called to order at 1:00 PM by Co-Chair Rod Cross. Cross initiated roll call for the representatives:

Attendees:

City of Depoe Bay, Kathy Short, Mayor
City of Lincoln City, Judy Casper, Council President
City of Newport, Robert Emond, Councilor*
City of Toledo, Rod Cross, Mayor
City of Waldport, Rick Booth, Councilor
Community Services Consortium (CSC), Dina Eldridge, Senior Operations Manager*
Lincoln County, Claire Hall, Commissioner
*alternates

Ex officio attendees:

City of Lincoln City, Daphnee Legarza, City Administrator
Housing Authority of Lincoln County, Karen Rockwell, Executive Director
Housing Authority of Lincoln County, Kyla Bibeau, LCHAB Project Manager
Housing Authority of Lincoln County, Katelynn Smith, Grants Manager

The minutes from October 9, 2024, were reviewed. City of Depoe Bay Mayor Kathy Short made a motion to accept the minutes as presented. Second to the motion was made by City of Waldport Councilor Rick Booth. Motion carried.

Chair Cross went on to allow for public comment related to agenda items. No comments were received.

Chair Cross passed the gavel to Executive Director Karen Rockwell. Rockwell updated the Board on the Community Shelter and Resource Center Newport facility remodel. The building, owned by the Housing Authority of Lincoln County, is being remodeled by Top to Bottom Contractors LLC. The remodel is progressing as expected and should be done by December 31, 2024. The remodel project unfortunately included unforeseen expenses. Having exhausted all other options, Rockwell requested that the Board approve the allocation of up to \$200,000 of its HB4123 grant funds to the Newport shelter facility remodel. Commissioner Hall made a motion to approve the request. Second to the motion was made by Newport Councilor Robert Emond. Motion carried.

With the approval of the Chair, Rockwell went on to provide the Board with an LCHAB year-end update. Rockwell informed the Board that a written year-end report was included in their distributed board packet but that she would provide the update in the form of a PowerPoint presentation. Rockwell provided her presentation which included an overview of progress made in accordance with the Five-Year Strategic Plan.

Rockwell informed the Board that as the year comes to an end so does the Board's contract with the Housing Authority. Rockwell requested that the Board approve a one-month contract extension with the Housing Authority of Lincoln County at the existing contract rate. Mayor Short made a motion to approve this request. Second to the motion was made by Councilor Booth. Motion carried.

Chair Cross excused himself from the meeting and asked that Co-Chair Claire Hall take over the facilitation of the meeting.

Chair Hall passed the gavel to consultant, Jane Barth, to provide the Board with updates on the Community Outreach & Engagement Committee, the Equity & Inclusion Committee, and the Policy & Funding Coordination Committee. All three committees have had a high participation rate from their respective members and are making progress on the goals as approved by the Board.

Grants Manager Katelynn Smith provided the Board with the most recent funding updates for Lincoln County HB4123, HB5019, Oregon Rehousing Initiative, Youth Emergency Housing Assistance and Executive Order Shelter Funding streams.

Daphnee Legarza gave a brief update on the efforts of the Governor's Sustainable Shelter Work Group, of which she is a member. The Work Group's final report has been released and can be read online at:

[https://www.oregonlegislature.gov/lpro/Publications/Sustainable%20Shelter%20Work%20Group%20Report%20\(2024\).pdf](https://www.oregonlegislature.gov/lpro/Publications/Sustainable%20Shelter%20Work%20Group%20Report%20(2024).pdf)

Chair Hall invited Community Services Consortium (CSC) Senior Operations Manager Dina Eldridge to provide the Board with an update on the Tri-County Continuum of Care progress. Eldridge informed the Board that a draft version of the Tri-County CoC Governance Charter is nearly ready. Key staff from CSC have visited the County Commissioners in each County and provided updates. CSC will be hosting an in-person meeting on December 18, 2024, to discuss the draft charter. Another meeting will be held to discuss the Charter on a larger scale.

Kyla Bibeau updated the Board on the Lincoln County 2025 Point in Time Count.

Chair Hall opened for any new business from the Board.

With no further business to discuss Chair Hall opened the floor for public comment. Executive Director of Samaritan House Family Shelter Lola Jones informed the Board that her organization will start conducting youth Case Conferencing meetings starting in January 2025.

Hall adjourned the meeting.

Next Meeting: Wednesday, January 8, 2025, from 1 p.m. – 3 p.m.

LCHAB 2025 Administrative Office Workplan & Continuance of Contract Proposal

The Administrative Office will:

1. Continue to provide coordination of monthly meetings that includes:
 - preparation of agendas and board packets,
 - securing meeting locations,
 - providing public notice and ensuring compliance with public meeting law,
 - keeping accurate and timely meeting minutes, and
 - securing meeting quorums.
2. Work in cooperation with the Board and Committees to continue to make progress on the Strategic Goals (below) through the development of the 2025 Action Plan with specific and measurable outcomes.
 - LCHAB to remain a permanent body that focuses on homelessness/houselessness.
 - Adopt the strategic goal to reduce homelessness to emergency & voluntary levels, utilizing the progression of support model.
 - Coordinate policy and funding efforts at city, county, regional and state levels.
 - Stand up and support a navigation system, with priority to use or develop common data/reporting systems to track each network and community needs.
 - Integrate local housing, community services, economic development and transportation efforts to support and provide resources for community organizations.
3. Generate monthly administrative reports to assist LCHAB Board representatives in communicating with their respective agencies/councils the work of the Board.
4. Maintain the LCHAB website, utilizing it as a tool for the Board representatives and communication with the public.
5. Update the Shelter to Housing Continuum and the Lincoln County Resource Directory information and make available to the general public.
6. Research, recommend and apply to grant opportunities to fund LCHAB strategic recommendations/operational goals.
7. Act as the partner agency in Lincoln County to coordinate a successful Point in Time count (with the emphasis on the street outreach workers and shared data collection) and

In addition to the above, HALC will continue to be the lead agency for the implementation, reporting and funding distribution for the following:

- HB4123 for a Consolidated Response to the Unhoused in Lincoln County
- HB5019 for Rapid Rehousing & Sheltering
- Oregon Rehousing Initiative (ORI)
- Youth Emergency Housing Assistance (YEHA)
- Executive Order Shelter Funding

The Housing Authority of Lincoln County entered into an agreement to be the administrative offices of the Lincoln County Homeless Advisory Board in January 2023 for a period of twelve months. HALC was compensated \$100,000 for its support. In 2024 its contract was extended by one year and HALC was compensated \$208,000. After reviewing the goals for the upcoming year, and with the inclusion of administrative support in the various grants it is administering, HALC is proposing next year's contract compensation be \$120,000.

Update on LCHAB Committee Work

Submitted by Jane Brass Barth, Coordinator/Facilitator

February 5, 2025

LCHAB Equity and Inclusion Committee

Goal 1: Hold quarterly resource fairs.

A next South County Resource Fair is being planned for early March with Rick Booth in the lead. Several committee members plan to be on-site to share about their organization's resources during the fair.

The Committee discussed how to hold similar resource fairs in other parts of the County, perhaps in conjunction with other events such as School District supply distribution. Finding local champions is a first step.

Goal 2: Apply for and organize a grant program to offset local organizational costs related to becoming more culturally responsive.

Centro de Ayuda is waiting to hear if it will be awarded a grant. Centro de Ayuda has translators on staff to do the translation work once funds are acquired.

Goal 3: Develop resource materials in partnership with LGBTQIA2S+ liaisons to increase awareness of housing obstacles and overcome barriers for this community.

The Committee is planning a Gender Equity in Housing training for housing providers. The overall purpose is to help them become more inclusive and welcoming to LGBTQIA2S+ persons seeking housing. Beck Fox with IHN-CCO has found an excellent trainer who will work with local facilitators with lived experience.

Content ideas so far: short Foundations 101 session to have common ground/language; local landscape and resources; state guidelines (SOGI); SWOT analysis and needs assessment results; best practices on forms, language, policies and procedures.

The workshop will be a time for people to get some tools, but also to "sit with the content." It will be designed as a opportunity for on-the ground folks to get together to learn, network, build relationships.

Target timeframe: April or May

FUTURE ACTION ITEM: *The Committee anticipates coming to the LCHAB for funding support once it determines total cost and how much IHN-CCO can cover. The Committee also has an idea of another grant to fund part of the costs. Estimated total cost is \$15,000.*

LCHAB Community Outreach and Engagement Committee

Goal 1: Review and update list of Lincoln County private landlords.

The Committee has compiled a large list and is working to add Spanish-speaking landlords.

Goal 2: Create opportunities for landlord engagement with the goal of increasing the affordable housing stock.

The Committee is planning a series of events, large and small, to engage with landlords, property managers, housing providers, housing navigators, etc. To plan gatherings that best meet the interests and concerns of housing providers, the Committee is going to conduct a short survey. Gatherings will share information including success stories, answer questions, and ideally motivate more landlords to be open to renting to higher risk tenants.

The Committee is compiling information on incentives that are available to help encourage landlords.

FUTURE ACTION ITEM: The Committee likely will bring a funding request to LCHAB to pay for expenses related to these events. No budget estimate has been made yet.

Goal 3: Assist the Administrative Office by creating positive timely messaging for Board representatives to take back to their respective city councils. No updates.

LCHAB Policy and Funding Committee

Goal 1: Coordinate and Align Housing & Homelessness Funding Sources

The Committee has reviewed reports produced by HALC to understand the “bucket” of funding needs related to the Continuum of Housing. This information includes what organizations are under contract to provide services with funds via HB4123, HB5019, YEHA, ORI, and Executive Orders.

The Committee is working to understand how coordinated funding would be implemented either via the County or via LCHAB.

HALC is conducting a survey of municipalities to learn what housing-related programs/projects they already fund. This baseline data will inform the calculation of future coordinated funding asks of municipalities.

GOAL 2: Enhance Intergovernmental Collaboration

The Committee is analyzing potential formulas for shared funding. The first option under consideration is population.

***FUTURE ACTION ITEM:** The Committee anticipates requesting LCHAB’s input and approval for a shared funding model and formula, but the timeline is not yet agreed upon.*

GOAL 3. Implement Regional Capital Improvement Projects – Not yet addressed.

GOAL 4. Promote Data-Driven Decision Making

Data is being gathered and compiled to help the committee meet its first 2 goals.

Collaborative Funding Updates

Note: Blue text is unchanged from the previous report. Black text is new.

HB4123 for a Consolidated Response to the Unhoused in Lincoln County

The Lincoln County Homeless Advisory Board is the local planning group for the HB4123 Pilot. The organization has created a strategic plan and is now acting on recommendations to strengthen a coordinated regional-wide response to the issue of the lack of housing and shelter. One of the strategies is to financially support key programs that align with the mission of LCHAB. To date, LCHAB has expended the following:

Morant McLeod Strategic Planning Consultant	\$200,000 (2023)
Housing Authority of Lincoln County contract to Administer the Office of LCHAB	\$100,000 (2023)
Housing Authority of Lincoln County contract to Administer the Office of LCHAB	\$208,000 (2024)
LCHAB Committee Budgets	\$31,952 (2024)
	Committed to Date: \$539,952
	Remaining: \$460,048

Oregon Housing and Community Services is reviving and reconvening the HB 4123 Pilots cohort’s monthly meetings, previously run by the League of Oregon Cities. The Administrative Office encourages all Board representatives to participate and will forward the meeting information once it has been finalized. The final HB 4123 Pilot Report to the Legislature was submitted to the Legislators on September 15, 2024. The full report for all of the Pilot programs can be viewed by clicking here: [HB 4123 Pilots Legislative Report September 2024.](#)

HB5019 for Rapid Rehousing & Sheltering

Last year Oregon Housing and Community Services awarded **Lincoln County \$856,179** for rapid rehousing and sheltering work through a Community Plan. The funds are administered by the Housing Authority of Lincoln County. Twelve organizations are subgrantee recipients of the funding. To date, \$694,688.81 has been distributed per the grant agreements.

Oregon Rehousing Initiative (ORI)

- \$39 million from SB 5701 to be used for a statewide rehousing program, including longer term rental assistance. **Lincoln County has been awarded \$502,670.36.**
- Housing placements made by June 30, 2025, with funds expended through the 2025-27 biennium to allow for up to 24 months of rental assistance per household.
- Grantees include:
 - 10 MAC Groups named in EO 24-02
 - 13 Local Planning Groups across the Balance of State
 - 25% set-aside for Culturally Responsive Organizations
- The lead agency grant agreement was signed June 25, 2024.
- Subgrantee agreements are in the process of being finalized. Currently two agencies that were awarded HB5019 for Rapid Rehousing funding qualify and have entered into continuation agreements.
- 8 subgrantee agreements have been signed and complete
- To date \$20,000.00 has been distributed per the grant agreements.

Youth Emergency Housing Assistance (YEHA)

The Youth Emergency Housing Assistance Program or Youth EHA is funded by a legislative appropriation of \$5 million in one-time funding to OHCS in General Funds through HB 2001 and HB 5019 during the 2023-25 biennium to increase services and assistance to school-aged, K-12 children or their families who are experiencing homelessness or are at risk of experiencing homelessness. The general funds were directed to be deposited into the Emergency Housing Account Other Funds account to support use for long term rent assistance. **Lincoln County has been awarded \$1,251,616** in funds to support these initiatives. The Housing Authority of Lincoln County (as the Lead Agency for the Lincoln County Homeless Advisory Board) solicited applications from regional providers for the distribution of these funds and forwarded a community plan that included 11 organizations. OHCS is still finalizing the lead agency contracts based on that information. HALC signed the contract with the State of Oregon the first week of October and the subgrantee agreements are complete. The following are the organizations receiving this funding:

- Community Services Consortium (\$75,000) – for outreach and case management
- Health and Human Services (\$21,250) - flexible funding for existing programs
- Lincoln County School District (\$380,000) – for the LCSD Homeless Education and Literacy Program
- Northwest Coastal Housing (\$103,234) – block leasing
- Reconnections Counseling (\$105,874) - block leasing
- Safe Families for Children (\$74,300) - Host Home Program, Mentorship Program and Respite Child Care
- Samaritan House Family Shelter (\$100,000) – block leasing
- St. Luke Episcopal Church (\$50,000) - financial assistance (Deposit assistance, eviction prevention)
- St. Stephen Episcopal Church (\$30,000) - financial assistance (Deposit assistance, eviction prevention)
- Youth Tides (\$151,100) -education/employment, operational support, housing assistance
- To date \$38,363.18 has been distributed per the grantee agreements

Executive Order Shelter Funding

Funding from SB 5511 will sustain investments through the biennium and support newly-added shelter beds, street outreach, unit access, long term rental assistance, and homelessness prevention efforts:

- \$65 million to MAC Groups to sustain shelter, unit access and street outreach.
- \$39.7 million to CoCs in EO regions to provide long-term rental assistance and services to individuals rehoused through emergency response funds.
- \$55 million to prevent homelessness for additional households, with 30% set aside for culturally specific partners to be distributed statewide.

OHCS is providing operational gap funding for the following shelters (administered by the Housing Authority):

- Coastal Phoenix Rising in Lincoln City (\$33,853)
- Community Shelter & Resource Center in Newport & Lincoln City (\$226,195)
- Don's Place in Yachats (\$31,712)
- Helping Hands Hope Center in Lincoln City (\$119,744)

HALC signed the contract with the State of Oregon on September 15, and funding is now available with Subgrantee agreements completed. To date \$8,380.40 has been distributed per grant agreements.

An additional \$86,572.00 was recently allocated specifically for housing focused activities. We are awaiting a fully signed amendment from OHCS.